

## **Cash Reconciliation**

<b>Authorized</b>	Petty	Cash	/Change	Fund	Ralance
Authorizeu	<b>FELLY</b>	Casii	/ Cilalige	ıuııu	Dalance

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#### **Cash on Hand**

Bills:	Count	Amount
\$1		
\$5		
\$10		
\$20		
\$50		
\$100		

# Coins: Count Amount

oins:		Count	Amount
	pennies		
	nickels		
	dimes		
	quarters		
	half dollar		
	dollars		

### **Total Cash on Hand**

Bills	
Coins	
Total Cash	
on Hand	

### **Vouchers/Invoices/Receipts**

Date	Description	GL Account#	Amount
		Total Disbursed	

Counted by & date:	
Custodian & date:	