



Office of Student Financial Aid  
865 University Research Park, Suite 240, Oklahoma City, OK 73104  
**Phone:** 405/271-2118 **Fax:** 405/271-5446  
**Email:** [financial-aid@ouhsc.edu](mailto:financial-aid@ouhsc.edu)  
**Office Hours:** M-F 8AM – 5PM  
<https://financialservices.ouhsc.edu/Student-Financial-Aid>

Your student’s **2024 - 2025 Free Application for Federal Student Aid (FAFSA)** was selected for review in a process called Verification. Federal regulations require that the Office of Student Financial Aid compare information from the FAFSA with information you provide below prior to awarding Federal Student Aid. If there are differences between the application information and your statement, you or our Office may need to make corrections.

Complete this form and submit it to the Office of Student Financial Aid as soon as possible in order to avoid processing delays.

On your student’s **2024 – 2025 FAFSA**, you and/or your spouse indicated that you are not required to file an income tax return in the **2022** tax year. Please complete the information below. **For each parent who did not file, you must also obtain an IRS Verification of Nonfiling letter by visiting <https://www.irs.gov/individuals/get-transcript>, or completing IRS Form 4506-T, checking box 7, available at <https://www.irs.gov/pub/irs-pdf/f4506t.pdf>.**

**Student information:**

Student name: \_\_\_\_\_

Student ID number: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number (include area code): \_\_\_\_\_

**Parent(s) income earned from work and/or monetary support:**

Parent Name	Source(s)	2022 Income	W-2 Included	W-2 Not Provided
		\$		
		\$		
		\$		
		\$		
		\$		

A copy of IRS form W-2 or 1099, as appropriate, for each source of income, must accompany this signed and dated form.

By signing this form, I certify that:

- All the information reported on it is complete and correct, and
- A copy of IRS form W-2 or 1099, as appropriate, for each source of income listed is attached to this document, and
- If a W-2 cannot be provided the reasons are listed below, and
- I am not, nor is my spouse, if married, required to file a 2022 US Income Tax Return, and
- That IRS Verification of Nonfiling status is included for each parent who did not file.

Reason(s) W-2(s) cannot be provided: \_\_\_\_\_  
 \_\_\_\_\_

Student name, printed: \_\_\_\_\_ Student ID number: \_\_\_\_\_

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Only one parent signature is required)

**Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**